

# Job Description: Inventory Planner



## Department: Global Logistics

### Job role overview:

We are seeking an Inventory Planner to join our Global Logistics team based at our headquarters in Hinckley.

The role will be responsible for providing a core support function to our Procurement team through design change implementation on parts; as well as taking the lead with stocking our US warehouse with inventory to sufficient levels, ensuring appropriate coverage across dealer demand, new model implementation and during supply-chain disruptions. The Inventory Planner will take responsibility for UK aftersales inventory, liaising with Commercial to run promotions on aged stock as well as highlighting anomalies between forecasts and real demand.

This role will be key in ensuring our Purchasing teams operate as efficiently as possible whilst ensuring continuity of supply to support our customer demand for Triumph Genuine Parts and Accessories.

The dynamic role will work to refine existing processes whilst also developing new opportunities with other key internal business stakeholders enabling our continued growth. Critical to this will be the ability to understand and challenge existing processes with the aim to improve and create efficiency.

## Report to: Logistics Manager – Operations & Inventory

## Location: Factory 2, Hinckley

### Duties and Responsibilities:

The Inventory Planner, working with our logistics and purchasing teams will focus on the following key areas:

### The role's key responsibilities will include:

- Inventory management of the US aftersales warehouse stock, following new model release programs and working with S&OP to maximise stock coverage
- Liaising with Commercial, S&OP and Purchasing to optimise stock flow and holding through the UK aftersales warehouse, focussing on continuous improvement
- Responsible for the implementation of design changes and progression of design change implementation to a stakeholder group
- Utilising multiple applications and systems, such as Excel, Access and PowerBI, to deliver accurate metrics, reporting and data
- Any other ad-hoc duties as required by your manager

### Qualifications:

- Proficiency in Microsoft Office (Word, Excel and PowerPoint)
- Must be highly self-motivated and customer-centric with very strong communication skills
- Supply chain and supplier relationship management would be desirable
- Basic understanding of engineering would be advantageous but not essential

# Person Specification: Inventory Planner



	Essential	Desirable
<b>Qualifications and Attainments</b>	Maths and English GCSE grade C or above.	Relevant degree at minimum level 2:1
<b>Professional Experience and Skills</b>	<p>First class interpersonal skills with a real passion for building effective professional relationships</p> <p>Proficient in Microsoft Packages including Excel, Access, Word and Outlook.</p> <p>Good commercial awareness and acumen.</p> <p>Ability to multi-task and be flexible to address immediate priorities whilst still manage deadlines with longer-term projects and strategic initiatives.</p>	<p>Previous experience of working within an automotive /manufacturing environment.</p> <p>Supply chain &amp; supplier relationship management would be desirable</p> <p>Basic understanding of engineering and low volume production methods would be advantageous</p>
<b>Personality and Motivation</b>	<p>Self-motivated and comfortable working autonomously with the ability to work under pressure</p> <p>Strong interpersonal skills with the ability to collaborate cross functionally and as part of a team.</p> <p>Flexible and adaptable.</p> <p>Excellent verbal and written communication skills with an ability to negotiate and influence at all levels.</p> <p>Able to make systematic and logical judgements with an attention to detail and having a high degree of accuracy</p>	
<b>Appearance and Characteristics Circumstances</b>	Well presented.	
	Able to be flexible on working hours.	